# SUPERINTENDENT'S GOALS EVALUATION INSTRUMENT PROTOTYPE 2

#### SUPERINTENDENT

#### GOALS EVALUATION

Superintendent's Name:		
Evaluator:		
Academic/Fiscal Year:		
To be completed by the School E evaluation.	oard as documentation of the superintendent's	

#### **Directions**:

This document is a model that may be used by local school boards to evaluate the superintendent. As set forth in the *Education Accountability and Quality Enhancement Act*, evaluation criteria have been developed to provide guidance for local school boards to consider in the establishment of evaluation procedures for superintendents. It is recommended that performance domains be considered in the development of mutually established goals, which will be utilized to assess the performance of the superintendent and to focus on overall professional growth.

This completed evaluation form should be discussed during evaluation conferences, and it is suggested that this evaluation occur as part of the Board's overall evaluation process, including the Board's self-evaluation. It is also recommended that the board and superintendent engage in a formal evaluation training program on a regular basis to address the utilization of this prototype in the completion of the required annual evaluation.

**Note:** The <u>Code of Virginia</u> requires that the evaluation of the superintendent address the following four areas:

- a. improving student academic progress
- b. assessing teacher and administrator skills and knowledge
- c. providing safe schools and
- d. enforcing student discipline.

Mutually established goals will address these four (4) areas, as well as any other priorities as determined by the superintendent and board.

The Superintendent's Goals Evaluation should be completed between June and September of each year.

# **■** Superintendent **■**

## **Annual Goal Form**

Superintendent  Academic Year			Cahaal Division	
Goal/Objective S	tatement_			
Check one:		Short Term Mid Range Long Term		
Timeline for con	npletion _			

# ■Superintendent ■

## **Progress in Achieving Annual Goals**

Superintendent				-	
Academic Year Sch	ool Di	visior	1		
Goal/Objective: (Indicate: short term, mid range or long term)					
	Assessment of Goal by School Board				
Indicators of Success	Completed	In Progress	Not Completed	Comments	

## **■** Superintendent **■**

### **Annual Assessment of Goals**

Superintendent				
Academic Year Scl	nool Di	ivisior	1 <u></u>	
Goal/Objective: (Indicate: short term, mid range or long term)				
	,	Assessment of Goal by School Board		
Indicators of Success	Completed	In Progress	Not Completed	Comments

### **■ EVALUATION SUMMARY** ■

■ Strengths			
■ Areas for Improvement			
Signatures:			
Superintendent	School Board Chairman		
Date:	Date:		
SUPERINTENDENT'S SIGNATURE ACKNOWLEDGES RECEIPT OF THIS FORM. WRITTEN COMMENTS MAY BE ATTACHED.			
COMMENTS ATTACHED: _	YES NO		